

A U S T I N C I T Y C O U N C I L

AGENDA



Thursday, December 14, 2006

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Purchasing Office RECOMMENDATION FOR COUNCIL ACTION

ITEM No. 29

Subject: Authorize award and execution of a 24-month service agreement with MAJESTIKLEEN, INC., (MBE/MA), Austin, TX, for janitorial services in an amount not to exceed \$233,784, with three 12-month extension options in an amount not to exceed \$116,892 per extension option, for a total contract amount not to exceed \$584,460

Amount and Source of Funding: Funding for \$87,669 is available in the Fiscal Year 2006-2007 Operating Budget of Austin Energy. Funding for the remaining 15 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

Additional Backup Material

(click to open)

MAJESTIKLEEN_CTECC
BID TAB

For More Information: Karen Williams, Buyer II/322-6467

Purchasing Language: Lowest bid of two bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will allow Austin Energy to provide the Combined Transportation and Emergency Communication Center (CTECC) with janitorial staffing services, including supplies and equipment. Austin Energy has a contract with CTECC to provide facility management services and is required to provide daily custodial services for the facility 365 days per year. The services include a night crew and day porters and are divided into daily, weekly, monthly, quarterly, semi-annual and annual tasks. The total area to be serviced is approximately 57,000 square feet. All onsite workers will be required to submit to and pass CTECC's stringent security check.

MBE/WBE solicited. 18/2 MBE/WBE responded 1/0

PRICE ANALYSIS a. Adequate competition b. Thirty-five notices were sent, including 18 MBEs and two WBEs. Two bids were received including one MBE, with no response from WBEs. c. The pricing offered represents a 14% decrease from the last contract award October 2003. **APPROVAL JUSTIFICATION** a. Low bidder b. The Purchasing Office concurs with Austin Energy's recommended award. c. Advertised on the Internet.

AGENDA DATE: 12/14/06
VENDOR NAME: MAJESTIKLEEN, INC.

BID TABULATION
IFB No. KW06300018
JANITORIAL SERVICES

<u>VENDOR</u>	<u>TOTAL</u>
MAJESTIKLEEN, INC. (MBE) AUSTIN, TX	\$233,784
UNITED BUILDING MAINTENANCE DALLAS, TX	\$277,349.12

Bid tabulation is on file in the Purchasing Office.